

North Dakota Board of Podiatric Medicine
Special Board Meeting
December 20, 2022

Board Members Present: Ashley Evanoff, DPM, Andrew Knudsen, DPM, Aaron Albers, DPM, Eric Hart, DPM, Joshua Jeffers. Absent: Gordon Leingang, DO
Others Present: JoDee S. Wiedmeier, Executive Director

The meeting was called to order via Zoom Conference at 8:05 p.m. CST.

Roll call was taken. Present were Ashley Evanoff, DPM, Andrew Knudsen, DPM, Aaron Albers, DPM, Eric Hart, DPM, Joshua Jeffers, and JoDee Wiedmeier. A quorum was found and the meeting proceeded. The mission statement was read.

Discussion regarding filling the position of Executive Director for the Board was had. There were four applicants that were vetted by Ms. Wiedmeier. One applicant withdrew her name. The Board was provided copies of the documents submitted by all other applicants. Shantel Dewald was asked to appear for an interview before the Board. Ms. Dewald joined the meeting at 8:09 p.m. CST. Introductions were made and Ms. Dewald interviewed commenced. Ms. Dewald left the meeting at 8:30 p.m. CST.

Discussion regarding the position was had. A Statement of Work drafted by Ms. Wiedmeier was reviewed. The board determined there was no need to seek interviews with other candidates. Dr. Hart moved to offer Ms. Dewald the position at \$1,400.00 per month. Dr. Knudsen seconded the motion. No further discussion was had. Motion passed unanimously by roll call vote. Those in favor: Drs. Evanoff, Knudsen, Albers, Hart, and Mr. Jeffers. Those opposed: none. Ms. Wiedmeier will present the offer to Ms. Dewald and if accepted, will secure the signatures on the Statement of Work and commence training, as needed. Ms. Wiedmeier will also send an email out to all licensees before the end of the year notifying them of her departure.

Mr. Jeffers moved to approve paying Ms. Wiedmeier \$30.00/hour for the training of Ms. Dewald after December 31, 2023. Dr. Hart seconded. No further discussion was had. Motion passed unanimously by roll call vote. Those in favor: Drs. Evanoff, Knudsen, Albers, Hart, and Mr. Jeffers. Those opposed: none. Ms. Wiedmeier will submit an invoice to the Board for payment as necessary. No amendment to the budget was needed.

Discussion was had regarding the use of CE Broker for tracking CME. The information previously provided to the Board was reviewed. It was noted that there is no cost to the Board for this service. The Board felt joining CE Broker would be advantageous to both the Board and its licensees. Dr. Knudsen moved to proceed with obtaining CE Broker's services. Dr. Albers seconded the motion. No further discussion was had. Motion passed unanimously by roll call vote. Those in favor: Drs. Evanoff, Knudsen, Albers, Hart, and Mr. Jeffers. Those opposed: none. Ms. Wiedmeier will get the contract addendum completed and mailed to Dr. Evanoff for signature.

It was noted that the initial bills for legislative session had not yet been posted; therefore, there was no legislative update.

There being no further business before the Board, the meeting adjourned at 8:46 p.m. CST.

Respectfully Submitted,

Andrew Knudsen, DPM
Secretary/Treasurer

Attest:

Ashley Evanoff, DPM
President

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