

North Dakota Board of Podiatric Medicine  
Regular Board Meeting  
September 30, 2023

Board Members Present: Ashley Evanoff, DPM, Aaron Albers, DPM, Eric Hart, DPM, Mr. Josh Jeffers, DO, and Andrew Knudsen, DPM

Present via Zoom: Roxanne Jonas, MD

Others Present: Stacy Moldenhauer, JD, attorney and Shantel Dewald, Executive Director

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Dr. Evanoff served as chairman of the meeting and called the meeting to order at 09:07 a.m. CDT. After welcoming the board members and noting there was a quorum, the Board's mission statement was read. A call for additional agenda items was made. No new agenda items were placed on the agenda.

Mr. Jeffers and Dr. Knudsen's terms on the Board both expired in June of 2023. Both expressed interest in reappointment and their terms were approved by the Governor's Office. Dr. Leingang's term was officially completed last year; and the Governor's office appointed a replacement.

Dr. Roxanne Jonas, MD will replace Gordy on the board effective July 21, 2023. Dr. Jonas was in the meeting via Zoom and provided the board an overview on herself.

The proposed minutes from the April 19, 2023 special board meeting had been previously distributed to the board members. Dr. Albers moved to approve the meeting minutes as written. Dr. Knudsen seconded the motion. Those in favor: Drs. Evanoff, Knudsen, Hart, Jonas, Albers and Mr. Jeffers. None opposed. Motion passed unanimously.

A review of the temporary permits for residency issued to Ryan Jameson, DPM (TP14) and Nathan Fischer, DPM (TP15) on July 1, 2023, by approval of the President was had. It was further noted that Drs. Laney, Ivey, Kolyenskyov, and Duggan remain in the residency program and therefore met the requirements for renewal. Each respective permit was renewed as of July 1, 2023. No concerns were noted. Dr. Albers moved to ratify the newly issued permits TP 14 and TP 15. Dr. Knudsen seconded. No further discussion was had. Those in favor: Drs. Evanoff, Knudsen, Hart, Jonas, Albers and Mr. Jeffers. None opposed. Motion passed unanimously.

Ms. Dewald gave the licensure report and licensure renewal report. There are currently 38 total podiatric licenses issued. Thirty-two are active licenses and six are temporary permits for residency. All full active licensees were renewed for 2023. There is one pending application that has not provided all necessary information to present in front of the board currently.

Ms. Dewald reported on the topics discussed at the FPMB's Annual meeting. Ms. Dewald mentioned topics of interest are potential podiatric licensure compacts between States and will monitor any changes or updates. No questions or concerns regarding these meetings were voiced by the Board.

Ms. Dewald presented the Board Study derived from the 2023 legislative session - Continuing Education Requirements Pursuant to Senate Bill No. 2249. No further discussion or concerns was made on the board study.

Stacy Moldenhauer joined the meeting at 9:40 a.m.

Ms. Dewald provided an update for CE Broker. Ms. Dewald is currently conducting testing on the system and working with the developers on final touches. The software will not be ready for this year's renewal but should be ready in 2024. No further discussion or concerns was made on CE Broker.

The 2022 Annual Financial Reports, previously distributed to the Board, is still pending approval by the state auditor's office. No concerns about these reports were voiced. It was reported that the bank account balance as of August 31, 2023 was \$63,286.10. The reserve fund balance is \$20,000 which leaves \$42,286.10 in the Board's operational funds. Discussion was had regarding additional funding for the reserve fund for 2023. Dr. Knudsen recommended that no additional reserve funds be transferred and that it be revisited next year.

The proposed budget had been previously submitted to the Board for review. The Board accepted Dr. Knudsen's recommendation regarding the reserve funds. Mr. Jeffers moved to approve the budget as written. Dr. Albers seconded. No further discussion was had. Those in favor: Drs. Evanoff, Knudsen, Hart, Jonas, Albers and Mr. Jeffers. None opposed. Motion passed unanimously.

Annual performance review of the Executive Director was has. The board agreed on- a 5% increase in salary for Ms. Dewald. Her current monthly retainer is \$1,400, which will increase to \$1,470. The raise is effective January 1, 2024. Dr. Albers moves to approve the salary increase. Mr. Jeffers seconded. No further discussion was had. Those in favor: Drs. Evanoff, Knudsen, Hart, Jonas, Albers and Mr. Jeffers. None opposed. Motion passed unanimously.

Dr. Albers made a motion to enter into Executive Session in order to discuss information that contains confidential patient data and to further consult with the Board's attorney in such matters. Dr. Knudsen seconded. Those in favor: Drs. Evanoff, Knudsen, Hart, Jonas, Albers and Mr. Jeffers. None opposed. Motion passed unanimously. The Board entered Executive Session at 9:51 a.m. CDT.

The Executive Session concluded at 10:14 a.m. CDT. It was noted that one complaint was reviewed by the Board and dismissed. The regular meeting resumed at 10:14 a.m. CDT.

The next regularly scheduled board meeting will be held on September 28, 2024, at 9:00 a.m. in Bismarck. Ms. Dewald will make the necessary arrangements.

Dr. Albers moved to adjourn the meeting. Dr. Knudsen seconded. The meeting adjourned at 10:24 a.m. CDT.

Respectfully Submitted,

Andy Knudsen, DPM  
Secretary/Treasurer

Attest:

Ashley Evanoff, DPM  
President