

North Dakota Board of Podiatric Medicine

Special Board Meeting

June 5, 2024 ^{SRD} *June 4, 2025

Board Members Present via zoom: Kayla Emter, DPM, Mr. Josh Jeffers, DO, Andrew Knudsen, DPM, Aaron Albers, DPM, and Ashley Evanoff, DPM

Others Present: Shantel Dewald, Executive Director

Board Members Absent: Roxanne Jonas, MD

Dr. Knudsen served as chairman of the meeting and called the meeting to order at 08:03 p.m. CDT. Roll call was taken. Present were Ashley Evanoff, DPM, Aaron Albers, DPM, Kayla Emter, DPM, Andrew Knudsen, DPM, Joshua Jeffers, Stacey Moldenhauer and Shantel Dewald. A quorum was found, and the meeting proceeded. The mission statement was read.

The proposed minutes from the September 28, 2024, annual board meeting had been previously distributed to the board members. Dr. Jeffers moved to approve the meeting minutes as written. Dr. Knudsen seconded the motion. Those in favor: Drs. Knudsen, Emter, Albers, Evanoff and Mr. Jeffers. None opposed. Motion passed unanimously.

Election of officers was had. Dr. Roxanne Jonas mentioned via email to Ms. Dewald that she would take the role as Vice President. Dr. Jeffers moved to nominate and elect the slate of officers as follows: President -Dr. Aaron Albers ; Vice President -Dr. Roxanne Jonas; and Secretary/Treasurer-Dr. Andrew Knudsen. Dr. Emter seconded. No further discussion was had. Roll call vote was taken. Those in favor: Ashley Evanoff, DPM, Kayla Emter, DPM, Aaron Albers, DPM, Andrew Knudsen, DPM and Josh Jeffers. Those opposed: None. Motion passed. Considering the election, Ms. Dewald noted she would make the appropriate changes on the bank account to allow for the new signatories on the account.

Dr. Albers made a motion to enter into Executive Session in order to discuss information that contains confidential patient data and to further consult with the Board's attorney in such matters. Dr. Knudsen seconded. Roll call vote was taken. Those in favor: Drs. Knudsen, Emter, Evanoff, Albers and Mr. Jeffers. None opposed. Motion passed unanimously. The Board entered Executive Session at 8:16 p.m. CDT.

The Executive Session concluded at 8:22 p.m. CDT. It was noted that one complaint was reviewed by the Board and dismissed. The regular meeting resumed at 8:22 p.m. CDT.


The next regularly scheduled board meeting will be held on September 27, 2025, at 9:00 a.m. in Bismarck. Ms. Dewald will make the necessary arrangements.

Dr. Albers moved to adjourn the meeting. Dr. Knudsen seconded. The meeting adjourned at 8:26 p.m. CDT.

Respectfully Submitted,

Andy Knudsen, DPM Secretary/Treasurer

Attest:


Aaron Albers, DPM
President

